



MAHAVITARAN

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महाराष्ट्र राज्य विद्युत वितरण कंपनी

HRD/O&M/F.No.9

Maharashtra State Electricity Distribution Co.Ltd.

Estrella Batteries Expansion Building

Ground Floor, Plot No. 1, Dharavi Road

Matunga, Mumbai – 400 019.

Telephone No. : 022-24077441

Fax No. : 022-24025763

ADMINISTRATIVE CIRCULAR NO. 647 DATE 20/10/2022

Sub : Payment of Ex-gratia for the year 2021-22.

Considering the overall performance of the Companies and the efforts put in by the employees, the issue of Ex-gratia for the year 2021-22 being a common issue, was discussed during the meeting of the Chairman and Managing Directors of all the four Companies.

2. Now, the Chairman and Managing Director in consultation with, Director (Finance) and Director (HR) have accorded approval as under –

(a) Payment of Ex-gratia of **Rs. 16000/- (Rupees Sixteen Thousand)** for the year 2021-22 to all the Officers and Employees including daily rated employees who have worked during the year 2021-22 and the Officers and Employees on Deputation / Engaged on contract basis such as Chief Legal Advisor, Legal Advisors, Company Secretary, Advisor (Consumer Affairs) etc. for the financial year 2021-22.

(b) Payment of Ex-gratia of **Rs. 10000/- (Rupees Ten Thousand)** to all the DET, GET and Sahayyak's viz. Accounts Assistant, Upkendra Sahayyak, Junior Assistant, Vidhyut Sahayyak and Veej Sevaks etc. who have worked during the financial year 2021-22.

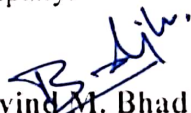
3. The employees who have worked during the part period of the financial year 2021-22 shall be eligible for Ex-gratia payment on pro-rata basis.

4. The payment of Ex-gratia is restricted to the year 2021-22 only and is not to be taken as precedent for the coming years.

5. The payment of Ex-gratia should be drawn and paid by the office where the employees are working on the date of issue of this Administrative Circular irrespective of place of working of the employees during the financial year 2021-22. The necessary entries regarding payment of Ex-gratia should be made in the Service Books of the concerned employees before actually effecting payment of Ex-gratia.

6. The concerned drawing and disbursing Officer should send requirement of funds towards payment of Ex-gratia to the retired/ex-employee to the Assistant General Manager (F&A-WM), Hongkong Bank Building, Fort, Mumbai immediately. **For regular employee payment will be done by CPS, HO.**

7. This Administrative Circular is available e-library of the Company.


(Arvind M. Bhadikar)
Executive Director (HR)

Copy s.w.r.to :-

Director (Operations) / (Finance) / (Commercial) / (Projects) / (HR), MSEDCL, Corporate Office, Prakashgad, Mumbai -51.

Copy submitted to:-

- 1) Jt. Managing Director, MSEDCL, Regional Office, Aurangabad / Kalyan.
- 2) Regional Director, MSEDCL, Regional Office, Nagpur/ Pune.
- 3) Executive Director (S&E) / (Finance) / (B&R) / MSEDCL, Corporate Office, Prakashgad, Mumbai-51.

Copy to :-

- 1) Chief General Manger (T/E) / (C.F.) / (I.A) / (C.A) (I.T)/ (Chief Legal Officer) MSEDCL, Corporate Office, Prakashgad, Mumbai-51.
- 2) The Chief General Manager (T&S). MSEDCL, Training and Safety Center, Nashik.
- 3) Chief Engineer (Civil), Civil Zone Office, MSEDCL, Corporate Office, Prakashgad, Mumbai.
- 4) Chief Engineer MSEDCL (All Zones).
- 5) General Manager (HR) / (Planning) MSEDCL, Corporate Office, Prakashgad, Mumbai-51.
- 6) Chief Industrial Officer / Chief Public Relation Officer, MSEDCL, Corporate Office, Prakashgad, Mumbai-51.
- 7) OSD to CMD, MSEDCL, MSEDCL, Corporate Office, Prakashgad, Mumbai-51.